

LEADS GROUP
BY LAWS
Revised 03/06/2009

ATTENDENCE POLICY:

The LEADS GROUP meets every other Friday @ (Location of choice) @ 8:00 AM. Meeting will start promptly at 8:00AM and end at 9:00AM.

- If you are late a \$1.00 fine will be assessed and collected by the Treasurer.
- If you are late 3x in a 1-year period your membership may be placed under review by the board.

ABSENTEEISM:

If a member fails to attend a meeting, there must be a viable emergency reason/situation. We (the LEADS GROUP members) have viewed the following reasons to be excusable absences: (Vacation, sickness/illness, CE courses, Religious Holidays.) Other business related absences are no excuse. We feel in the LEADS GROUP that as a member each one of us already know when the meetings will be taking place, and should adjust our schedule appropriately to attend. Leads Group meetings are considered sales meetings and can be scheduled as such in your date book. Please contact the President if you will not be able to attend. As a member you must give 24 hours notice for the absence to be considered excused. If you as a member deem it impossible to attend we suggest and promote the invitation of a co-worker/partner to take your place.

Each member will be assessed a \$5.00 fee if a meeting is missed except for Vacation, sickness/illness, or Religious Holiday. If a member, who has a viable reason not to attend, yet fails to contact the President, this fee will still apply. The group Treasurer will register these dues appropriately per every meeting and will be responsible to collect these fees.

Members will be allowed up to 3 excused absences and 3 unexcused absences a year. Once a member has accumulated 6 total absences, the next absence will put that membership under review and a vote by the group will be required to continue membership.

MEMBERSHIP FEE:

Membership for the LEADS GROUP has been set at \$100.00/year. Your \$50.00 renewal membership fee will be collected annually on the date that you joined LEADS GROUP. Treasurer will invoice you a month before due date.

MEMBERSHIP PROCEDURE:

1. If you invite a new guest to attend, please contact the membership chair or officer of the group, to make sure that there is not a conflict of interest with an existing member.
2. A new potential member must complete a membership application. The application is then to be turned into the President for review.
3. A new potential member may attend two initial meetings and be given ample opportunity to explain their business and how they can potentially make a contribution to the group. These two meetings are considered a probationary period. At that time the members will review their application and during the 3rd meeting a decision will be made by the GROUP to see if the guest is an appropriate fit for the group. The new potential member will be excused from the 3rd meeting so that the GROUP can cast a vote to allow/disallow membership.
4. Each new potential member and their business will be reviewed and researched thru the Better Business Bureau.
5. The new member, if approved, will attend the 4th meeting and will pay their dues at that time.
6. There is to be no more than 1 person per industry selected to be in the LEADS GROUP.
7. You may not be apart of another referral organization if you want to be affiliated with our LEADS GROUP. (No Exceptions)

ANNUAL ELECTIONS LEADS MEETING

- Elections will be held in the month of July with nominations being the first meeting of the month and the elections the second meeting of the month.
- New officers begin term first meeting in August.
- Elected officers must be active members of LEADS GROUP for 6 months in order to be nominated.
- There will be an annual review of the by laws.

CELL PHONES:

Shut them off, if they ring during a meeting a \$1.00 fine is mandated to be paid immediately to the treasurer.

BIWEEKLY MEETING AGENDA

- A strict meeting structure will be followed in order to begin and end each meeting in a timely manner.
- Meeting will be called to order at 8am by the President.
- 30 second commercial will be given by each member
- 1 member each meeting will be eligible to present their business for up to 15 minutes.
- New and Old business will be reviewed.

OTHER DUES:

\$1.00 will be collected at the beginning of every meeting from every member for the treasury.

If a business or marketing proposition is placed before the LEADS GROUP that will benefit all members, but the cost is an amount that the Treasury cannot support, a vote will be cast by all attending members to support the idea through membership contributions.